



Riwaka School Board of Trustees
Minutes of the Meeting held on Wednesday 13 September 2023 7.30pm

Present:

Adele Lidgard, Stephen Hailes, Laura Young, Geoff Button, Jane Corston, Luke Hansen, Sherilee Swanepoel,

Apologies: Jenna Grooby, Chris Drummond

Karakia Timatanga - Welcome

1. Meeting Administration

Welcome

1.1 Present - Above

1.2 Apologies

Reminder for all board members if you intend to be away from a board meeting you need to let the presiding member know. Presiding member will send your request for leave of absence to all board members to approve.

1.3 Conflicts of Interest

There were no conflicts of interest.

2. Strategic Review

2.1 Principal Report

Accepted and presented.

Stephen/Laura

2.2 LSM Report

Presented.

Stephen/Laura

2.3 Finance report

The board needs to retrospectively approve the 2023 budget. This was not minuted in March/April. We need to remember to do this going forward. The board did approve the budget, this was missed off the minutes.

Finances look good. Budgets are now closed.

Presented - as per the monthly report, still tracking well.

Stephen/Geoff

2.4 Property

Roof is almost back on the PAC, plastic will be taken off during holidays and the PAC will be ready. Room 7/2 will be wrapped ready for repairs. Asbestos will be removed from room 1/2 during the holidays.

3. Policy Reviews

Board to go into school.docs to read policies.

Change to EOTC Policy - Transport by private vehicle people will not need to be police vetted

4. Administration

4.1 Stephen confirmed the August minutes were true and correct. Stephen/ Adele

4.2 Inward/Outwards correspondence accepted.

4.3 Action Register See attached list

4.4 Agenda dates 2024 every third Wednesday of the month

4.5 Strategic Planning NELPs

Set for Friday 13th October all board invited as well as SLT and Janice Donnelly

4.6 School Zone - Ballot

Places in school were advertised closing date 14 October. Local Police constable to witness the draw.

4.7 In-Committee

Next Meeting: Wednesday 8 November 2023 7.30pm

Meeting Closed: 8.30pm

Karakia Whakamutunga - Closing

Presiding Member:



Date:

8-11-2023