



**Riwaka School Board of Trustees
Minutes of the Meeting held on Wednesday 7pm 22 May 2024**

Present:

Adele Lidgard, Stephen Hailes, Luke Hansen, Jenna Grooby, Laura Young, Geoff Button, Chris Drummond

Apologies: Jane Corston

Karakia Timatanga - Welcome

1. Meeting Administration

1.1 Present - Above

1.2 Apologies - Above

Reminder for all board members if you intend to be away from a board meeting you need to let the presiding member know. Presiding member will send your request for leave of absence to all board members to approve.

1.3 Conflicts of Interest

There were no conflicts of interest.

2. Strategic Review

2.1 Principal Report

Principals report tabled as read and accepted.

Laura/Geoff

2.2 Finance Report

Sandy Dunn from Solution & Services joined the meeting via zoom at 7.15pm to discuss the budget and the working capital projection. Sandy took the board through the budget and the coding and broke it down. The board accepted and approved the 2024 Budget.

Geoff/Luke

2.3 Property

The school ran out of water while the workers tried to fill the boilers. Hot asphalt was discovered down the drainage pipes which was the cause of the blockage with the staff toilets. The upgrade for the electrical work was completed, unfortunately this then blew the power at the road, which needs to be fixed up by Network Tasman. Waiting on an answer from the ministry about the upgrade to the water supply. Water testing will continue.

2.5 Personnel Report

Gabriel Vann was offered a part time fixed term role covering CRT for two blocks a week.

3. Policy Reviews

Laura reminded the board about the policies that need to be reviewed this term by the 5th July. Any questions about the policies are to go straight to Laura.

4. Administration

4.1 Stephen confirmed the March minutes are true and correct.

Stephen/ Luke

4.2 Inward/Outwards correspondence accepted.

4.3 Action Register

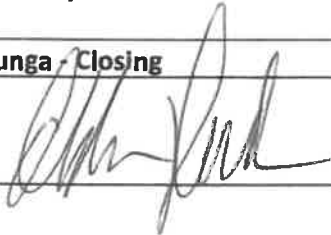
4.4 In-Committee at 8am, out of committee 8.45pm

Next Meeting: Wednesday 19th June 2024

Meeting Closed: 9.00pm

Karakia Whakamutunga Closing

Presiding Member:



Date: 20-6-24.