



**Riwaka School Board of Trustees
Minutes of the Meeting held on Wednesday 7pm 20 March 2024**

Present:

Adele Lidgard, Stephen Hailes, Luke Hansen, Jenna Grooby, Laura Young, Jane Corston

Apologies: Geoff Button, Chris Drummond

Karakia Timatanga - Welcome

1. Meeting Administration

1.1 Present - Above

1.2 Apologies - Above

Reminder for all board members if you intend to be away from a board meeting you need to let the presiding member know. Presiding member will send your request for leave of absence to all board members to approve.

1.3 Conflicts of Interest

There were no conflicts of interest.

2. Strategic Review

2.1 Principal Report

Adele presented her principal's report. Tess was acknowledged for receiving the Cultural Leadership role in our school.

Stephen/Laura

2.2 Finance Report

No monthly reports.

Two quotes were presented to the board for CCTV to cover more of the school grounds as there has been more vandalism. One from Armstrongs the other from Pro Lock & Alarm. Board motion to accept the quote from Pro Lock & Alarm. - All in Favour

2.3 Property

SYA has been put on hold to pay for drainage and electrical work.

Painting still to be done in the admin and kitchen area.

3. Policy Reviews

Board was shown how to make the most of school.doc and navigate around the website to read and review policies. Assurances in Principals report.

Laura will remind the board to review. She will look at the reviews before the end of term and put it out to the community. Anything that does not reflect the school, will be talked about at the next meeting and Laura will submit the end of the term.

4. Administration

4.1 Stephen confirmed the February minutes are true and correct.

Stephen/ Luke

4.2 Inward/Outwards correspondence accepted.

4.3 Action Register

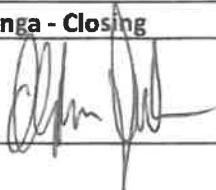
4.4 In-Committee

Next Meeting: Wednesday 22nd May 2024

Meeting Closed: 8.00pm

Karakia Whakamutunga - Closing

Presiding Member:



Date: 22-5-2024