



Riwaka School Board of Trustees
Minutes of the Meeting held on Wednesday 8th March 2023 at 7.30pm

Present:

Adele Lidgard, Stephen Hailes, Stevee Rhind, Luke Hansen, Chris Drummond, Sherilee Swanepoel, Jenna Grooby

Apologies: Laura Young, Geoff Button

Karakia Timatanga - Welcome

1. Meeting Administration

Welcome

1.1 Present - Above

1.2 Apologies - Above

1.3 Conflicts of Interest

There were no conflicts of interest

1.4 Code of conduct

Read and signed by board members.

2. Strategic Review

2.1 Principal Report

Adele presented her principal report.

Adele proposed to offer Tina a fixed Term teaching contract to the end of the year in room 7.

2.2 LSM Report

No question about the LSM report.

2.3 Finance report

Adele spoke about start of year finances, no available reports for January as there is no trading. Jan/Feb reports will be available for April's meeting. Adele made it aware to the board that, as our meetings are earlier on in the month, the financial reports for the previous month will not be available until the next month as it is too soon to get them prepared.

Matters Arising

Board agrees to use one Term Deposit to pay for bark, telephones, and library shelving.

Adele/Stevee carried

2.4 Property

Chris presented his verbal report.

- George contacted to clean up areas of the school and deal with some big tasks while Kylie is on sick leave.
- Barbed wire around fence to be removed Week 7 by Ryan Macdonald.

Board agrees to the spending of the bark.

Stephen/Stevee carried

Chris moved to investigate options of removing and selling the bouncy pillow.

Chris/Stephen carried

2.5 Delegations of Authority

Explained to the board.

Delegations of authority accepted, read and signed by Adele and Stephen.

Stephen/Stevee carried

2.6 ALim Report

No questions about the ALim report. Report accepted.

3. Policy Review

1. Legislation and Administration Policy – please read on [schooldocs](#)
2. Privacy - [schooldocs](#)
3. Official Information request - [schooldocs](#)

Motion, policies approved.

Stephen/Luke carried

4. Administration

4.1 Stephen confirmed the February minutes were true and correct.

Stephen/Luke carried

4.2 Inward correspondence accepted.

Outward correspondence N/A

4.3 Action register

Read and updated.

4.4 In-Committee

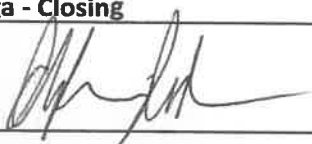
Jenna left at 9.10pm and the meeting went in-committee.

Next Meeting: Wednesday 5th April 2023 7.30pm

Meeting Closed 9.40pm

Karakia Whakamutunga - Closing

Presiding Member:



Date:

27.4.23