

Riwaka School Board of Trustees
Minutes of the Meeting held on Wednesday 7 June 2023, 7:30pm

Present:

Adele Lidgard, Stephen Hailes, Chris Drummond, Jenna Grooby, Laura Young, Geoff Button (by Video call), Sherilee Swanepoel (by video call)

Apologies: Late arrival Luke Hansen at 8.10pm

Karakia Timatanga - Welcome

1. Meeting Administration

Welcome

1.1 Present - Above

1.2 Apologies - Luke Hansen

Reminder for all board members if you intend to be away from a board meeting you need to let the presiding member know. Presiding member will send your request for leave of absence to all board members to approve.

1.3 Conflicts of Interest

There were no conflicts of interest

2. Strategic Review

2.1 Principal Report

Accepted, no questions.

Stephen/Laura

2.2 LSM Report

Sherilee mentioned to the board that there may be a discussion later in the year about extending her work in support of the board if that is required.

Stephen/Geoff

2.3 Finance report

Finance update is, we are tracking well, for under usage till the end of the year for banking staffing.

Stephen/Sherilee

2.4 Property

Verbal property report given.

Chris and Adele to get a document from the building company assuring the school that all their contractors and builders have been police vetted, as well as their risk management procedures.

Laura/Sherilee

3. Policy Reviews

Policy review committee will report at the August Meeting.

4. Administration

4.1 Stephen confirmed the May minutes were true and correct.

Stephen/Chris

4.3 Inward correspondence accepted.

4.3 Action register

See attached list.

4.4 In-Committee

Jenna left at 8.35pm and the meeting went in-committee.

Next Meeting: Wednesday 9th August 2023 7.30pm

Meeting Closed 8:35pm

Karakia Whakamutunga - Closing

Presiding Member:



Date:

9-8-2023