



**Riwaka School Board of Trustees
Minutes of the Meeting held on Wednesday 7pm 21st February 2024**

Present:

Adele Lidgard, Stephen Hailes, Luke Hansen, Jenna Grooby, Geoff Button, Chris Drummond

Apologies: Laura Young, Jane Corston

Karakia Timatanga - Welcome

1. Meeting Administration

Welcome

Adele nominates Stephen Hailes to continue as the presiding member, all board agrees.

Chris Drummond to continue as Property and new portfolio as Finance

Geoff Button to continue as Health & Safety and EOTC

Jane to continue as Personnel

Laura as Policy Adviser - School.docs

1.1 Present - Above

1.2 Apologies - Above

Reminder for all board members if you intend to be away from a board meeting you need to let the presiding member know. Presiding member will send your request for leave of absence to all board members to approve.

1.3 Conflicts of Interest

There were no conflicts of interest.

2. Strategic Review

2.1 Principal Report

Adele presented the Principal's report. The school had two very successful Staff Only days before school started. There were lots of positive vibes of how the school is looking and the new logo and shirts as well as the new Awhi learner attributes.

Luke/Stephen

2.2 Finance Report

2.3 Property

Chris and Adele gave a verbal property report. Ministry was notified about the leak in the admin area hallway. There is an issue with the power supply and drainage from the old building. The Ministry is aware of this and is holding back on the 5YA money.

The ministry is getting a report done about a new pump system for the water.

Room 1 and 2 renovation has been put on hold.

Boiler needs to be certified before it is to be started this year, all board agree for this to be done.

Stephen/Adele

3. Policy Reviews

Laura to report back on policies.

4. Administration

4.1 Stephen confirmed the December minutes are true and correct.

Stephen/ Luke

4.2 Inward/Outwards correspondence accepted.

Board agrees to the Drummond Family using the school grounds Labour weekend October 2025 for a family picnic.

4.3 Action Register

Marae stay to move closer to the end of the year.

4.5 2024 Meeting Dates

All board members agree on meeting dates for 2024 with a 7pm start time.

4.6 In-Committee

Next Meeting: Wednesday 20th March 2024

Meeting Closed: 8.55pm

Karakia Whakamutunga - Closing

Presiding Member:



Date: 20-3-24