



Riwaka School Board of Trustees
Minutes of the Meeting held on Wednesday 8th February 2023 at 7.30pm

Present:

Adele Lidgard, Stephen Hailes, Stevie Rhind, Geoff Button Luke Hansen, Chris Drummond (Via phone call), [Sherilee Swanepoel](#) , Jenna Grooby

Visitors: Kathrine Mytton

Apologies: Laura Young

Karakia Timatanga - Welcome

1. Meeting Administration

1.1 Welcome

1.2 Present - Above

1.3 Apologies - Above

1.4 Conflicts of Interest

There were no conflicts of interest

1.5 Speaking rights for Kathrine

Stephen/Stevie Carried

1.6 Code of conduct

To be signed at the next meeting.

2. Strategic Review

2.1 Principal Report / Strategic report

Adele presented her principal report.

2.2 LSM Report

Sherilee presented the report.

Delegations of authorities have to be signed off at the March meeting.

Principal performance agreement signed off at the March meeting.

2.3 Finance report

Adele spoke about the end of year statement.

2.4 Personnel

Adele spoke about this as a part of the principal report.

2.5 Property

Chris presented his report. He will report back about the bouncy pillow at the March meeting.

Motion 1. The quote to remove the barbed wire around the pool be accepted.

Luke/Kathrine carried

Motion 2. To trial chlorine tablets for the rest of the season. Adele/Stevee carried

2.6 Draft Budget

Adele presented the draft budget 2023

1. Will the Board agree to the school applying for community grants in 2023 for specific projects? Eg pool pump. - **Yes, agree**
2. Looking at the draft budget, which specific areas does the Board think we ought to cut? - **Personnel, camp**
3. Does the Board agree to fund the current over staffing? - **Agree, the Board will work towards a plan.**
4. Is the Board aware of how much is being subsidized for school activities - Camps, bus trips etc? - **No**
5. Does the Board agree to put a percentage of the term deposit towards the over staffing to reduce the deficit? - **Yes, agree.**

Motion 1. The board establish a committee of the board to:

- a. Review the subsidy of EOTC events and activities.
- b. Undertake a review of the roles of all staff at school in line with the needs of the school and the relevant employment agreements.

Motion 2.

Committee members:

Adele

Stevee

Laura

Sherilee

Kathrine

Motions 1 & 2 Chris/Geoff carried

Motion 3. That the budget be accepted.

Luke/stevee carried.

All reports moved by Sherilee/Luke carried

3. Policy Review

Deferred to the next meeting.

4. Administration

4.1 Stephen confirmed the December minutes were true and correct.

Stephen/Stevee carried

4.2

Inwards Correspondence - RAMS for camp - Stephen to read and sign.

Adele will provide assurance to the board that police vetting has been completed.

Outward Correspondence - Stephen replied via email to Amy at the end of 2022.

4.3 Action register shared and updated.

4.4 Upcoming dates for next board meeting:

March 8

April 5

May 10

June 7

August 9

September 6

November 8

December 6

Next Meeting: Wednesday 8th March 2023 7.30pm

Meeting Closed 9.40pm

Karakia Whakamutunga - Closing

Presiding Member:

Date: