



**Riwaka School Board of Trustees**  
**Minutes of the Meeting held on Wednesday 7pm 21 August 2024**

**Present:**

Adele Lidgard, Stephen Hailes, Geoff Button, Chris Drummond, via phone Jane Corston

Guests: Tess Hansen, Sarah Roberts

Secretary: Jenna Grooby

**Apologies:** Luke Hansen, Laura Young

**Karakia Timatanga - Welcome**

**1. Meeting Administration**

**1.1 Present - Above**

**1.2 Apologies - Above**

Reminder for all board members if you intend to be away from a board meeting you need to let the presiding member know. Presiding member will send your request for leave of absence to all board members to approve.

**1.3 Conflicts of Interest**

Adele declared she had a conflict of interest.

**1.4** Stephen gave Tess and Sarah speaking rights.

**2. Strategic Review**

**2.1 Principal Report**

Principals report tabled as read and accepted.

Acknowledgement to Tess on the successful grant for \$20,000 to fund updates for kapa haka.

Stephen/Geoff

**2.2 Executive Summary - Midyear Data**

Tess and Sarah discussed the midyear data. Next year there will be a more accurate date to compare too.

Absence data was presented.

**2.3 Finance Report**

Tabled as read.

The 2023 Annual reports have been completed and showing a surplus rather than a deficit.

Stephen/Adele

## 2.4 Property

Logic group will start on 3 September 2024, this is sooner than expected. This is part of the Small & Remote schools upgrade and at no cost to the school. Upgrades include carpet, lights, power points etc. This will take approx 2 weeks. Mark will be employed as project manager for this project.

All other property works are now completed, still a few small bits and pieces to be tidied and fixed up.

Rooms Anarewa and Pukekoikoi will be completely refurbished and all new toilet blocks as part of 5YA.

The roof on Pukekoikoi leaks. The board agrees for this to be re-roofed.

Swimming pool will be painted late September ready for opening at the end of October.

Stephen/Jane

## 2.5 Personnel Report

Mark remaining as contractor while Project Managing property projects.

## 3. Policy Reviews

Policy reviews deferred to the next meeting.

## 4. Administration

4.1 Stephen confirmed the June minutes are true and correct.

Stephen/Adele

4.2 Inward/Outwards correspondence accepted.

4.3 Action Register N/A

4.4 In-Committee - No in-committee

**Next Meeting: 7pm Wednesday 18th Septmeber 2024**

**Meeting Closed: 8.15pm**

**Karakia Whakamutunga - Closing**

**Presiding Member:**



**Date:**

18-08-2024